**Benteen Elementary**

**Date: 8/20/25**

**Time: 5:00PM**

**Recording:** [**https://zoom.us/j/93998439809?pwd=UAk9pQoz13JXx1XCuO4bWGfaAEaJnx.1**](https://zoom.us/j/93998439809?pwd=UAk9pQoz13JXx1XCuO4bWGfaAEaJnx.1)

1. **Call to order:** 5:08 pm
2. **Roll Call**

|  |  |  |
| --- | --- | --- |
| **Role** | **Name** *(or Vacant)* | **Present or Absent** |
| **Principal** | **Gerard Latimore** | **Present** |
| **Parent/Guardian** | **Jazmine Brazier** | **Present** |
| **Parent/Guardian** | **Johanna DeCotis** | **Present** |
| **Parent/Guardian** | **Allek Surrat** | **Present** |
| **Instructional Staff** | **Allison Stewart** | **Present** |
| **Instructional Staff** | **Joshua Green** | **Present** |
| **Instructional Staff** | **Sandra Romero** | **Present** |
| **Community Member** | **Milt Thomas** | **Present** |
| **Community Member** |  |  |
| **Swing Seat** |  |  |
| **Student** *(High Schools)* |  |  |
| **Student** *(High Schools)* |  |  |

**Quorum Established:** Yes

1. **Action Items** *(add items as needed)*
   1. **Approval of Agenda:** Motion made by: Milt Thomas; Seconded by: Jazmine Brazier

Members Approving: 2

Members Opposing:

Members Abstaining:

**Motion** Passes

* 1. **Fill Vacant Positions** *(copy and complete table for each vacant position and indicate the individual who will fill the seat)*

|  |  |
| --- | --- |
| **Vacant Position:** | ***Parent, Staff, or Community*** |
| **Nominee’s Name:** | Joshua Green |
| GO Team Members  **In favor** | 6 |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Community Member Seat:**

|  |  |
| --- | --- |
| **Open Position:** | **Community Member** |
| **Nominee’s Name:** |  |
| GO Team Members  **In favor** |  |
| GO Team Members **Opposed** |  |
| GO Team Members **Abstaining** |  |

* 1. **Fill Open Swing Seat** *(copy and complete table for each nominee – list winner where indicated)*

|  |  |  |
| --- | --- | --- |
| **Nominee’s Name:** | **Nominated by** | GO Team Members  **In favor** |
| **Chivon Stubbs** | Mr. Latimore | 4 |
|  |  |  |
|  |  |  |

GO Team Members who **ABSTAINED** from voting:

**SWING SEAT RESULT: Ms. Chivon Stubbs**

* 1. *For High Schools***: Appoint Student Representatives**

**Student Representative 1:** [Insert Name of Student Representative]

**Student Representative 2:** [Insert Name of Student Representative]

* 1. **Approval of Previous Minutes:** *List any amendments to the minutes:*

Motion made by: Milt Thomas; Seconded by: Jazmine Brazier

Members Approving: 6

Members Opposing: 0

Members Abstaining: 0

**Motion** : Passes

* 1. **Election of Officers and Representatives** *(copy and complete table for each nominee for each position – list winners where indicated)*
     1. **Chair: Result:** Jazmine Brazier

|  |  |
| --- | --- |
| **Officer Position:** | **Chair** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Jazmine Brazier** | Unanimous |
|  |  |
|  |  |

GO Team Members who **ABSTAINED** from voting:

* + 1. **Vice Chair: Result:** Johanna Decotis

|  |  |
| --- | --- |
| **Officer Position:** | **Vice Chair** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Johanna DeCotis** | Unanimous |
|  |  |
|  |  |

GO Team Members who **ABSTAINED** from voting:

* + 1. **Secretary: Result:** Sandra Romero

|  |  |
| --- | --- |
| **Officer Position:** | **Secretary** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Sandra Romero** | Unanimous |
|  |  |
|  |  |

GO Team Members who **ABSTAINED** from voting:

* + 1. **Cluster Representative: Result:** Allek Surrat

|  |  |
| --- | --- |
| **Officer Position:** | **Cluster-Representative** |
| **Nominee Name** | GO Team Members **In favor** of Nominee |
| **Allek Surrat** | Unanimous |
|  |  |
|  |  |

GO Team Members who **ABSTAINED** from voting:

* 1. **Review and Approve Public Comment Protocol**

[Insert or attach approved Public Comment Format

Motion to adopt made by: Milt Thomas; Seconded by: Chivon Stubbs

Members Approving: 6

Members Opposing:

Members Abstaining

**Motion** Passes

* 1. **Set GO Team Meeting Calendar** *(GO Teams are required to have a minimum of 6 business meetings, with at least 4 allowing for Public Comment)*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Date** | **Time** | **Virtual or Hybrid** | **Time for Public Comment? (Yes/No)** |
| **1** | **September 17th** | **5:00 pm** | **Virtual** | **Yes** |
| **2** | **October 22nd** | **5:00 pm** | **Virtual** |  |
| **3** | **November 12th** | **5:00 pm** | **Virtual** | **Yes** |
| **4** | **January 28th** | **5:00 pm** | **Virtual** | **Yes** |
| **5** | **February 11th** | **5:00 pm** | **Virtual** | **Yes** |
| **6** | **March 11th** | **5:00 pm** | **Virtual** |  |
| **7** |  |  |  |  |
| **8** |  |  |  |  |

* 1. **Review, Confirm/Update, and Adopt GO Team Meeting Norms**

Johanna DeCotis, Milt Thomas

Members Approving: 6

Members Opposing:

Members Abstaining

**Motion** Passes

1. **Discussion Items** *(add items as needed)*
   1. **Stakeholder Engagement Exercise**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | FAMILIES | STUDENTS | STAFF | COMMUNITY |
| INFORM  What’s a fun, unexpected way to keep them in the loop? | **Use media sources to give parents’ updates. (Audio, videoclips)**  **Suggestion bowls** |  |  | **Website to get to know more about the Go Team.** |
| INPUT  What’s a meaningful way to gather their ideas or feedback? |  |  |  |  |
| INVITE  How can we bring them into the work, not just the audience? | **WhatsApp groups only for parents or grade level representatives** |  |  |  |

* 1. **Discussion Item 2**: [Add description of discussion item and brief summary of the discussion]

1. **Information Items** *(add items as needed)*
   1. **Principal’s Update**

Students’ behavior demonstrating Benteen expectations is across the building. Good job!

Our first morning meeting is coming next week.

Coffee and Kleenex, PTA MEETING, Skate Night.

Teachers have been showing accountability

* 1. **APS Forward 2040 –Comprehensive Long-Range Facilities Plan Update**

Possible scenarios are going to be released this week.

Upcoming meetings: August 25, October

1. **Announcements**

G3 -Sept 27th more information TBA.

New members of the Go Team need to complete mandatory orientation training.

1. **Adjournment**

Motion made by: Milt Thomas; Seconded by: Johanna DeCotis

Members Approving: 6

Members Opposing:

Members Abstaining:

**Motion** Passes

**ADJOURNED AT** 6:11 pm

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**Minutes Taken By:** Sandra Romero

**Position:** Secretary

**Date Approved:** August 20th , 2025